

Reference and Instruction Librarian

Coker College in Hartsville, SC seeks a motivated, innovative, and enthusiastic Reference and Instruction Librarian to be responsible for the development, implementation, promotion, delivery, and assessment of the library's current and future credit-bearing library courses to both traditional and adult students in both day and evening programs. The Reference and Instruction Librarian will also teach course-related library instruction sessions, as well as plan and instruct information and technology literacy workshops.

Additionally, the incumbent will provide reference services in all formats to students, faculty and staff patrons. The successful incumbent will work constructively in team efforts, use independent judgment in handling problems, and maintain close professional relationships with teaching faculty, students and library colleagues. This includes working with campus and student groups to incorporate library promotion in campus events, and promote the use of library services and resources amongst the academic population of the college.

Other responsibilities include:

- Create, write and update library publications, including interactive subject guides
- Act as a liaison between several academic departments for collection development purposes
- Undertake research and/or professional development related to professional and scholarly interests for promotion and tenure consideration
- Serve on library, college, and professional committees, elected and assigned
- Fulfill other duties as assigned

Recent graduates who are flexible and committed to academic excellence are encouraged to apply.

Professional Standards

In addition to adhering to ALA standards and academic library practices, the Reference and Instruction Librarian is required to keep current with academic library practices, teaching techniques, emerging technologies, new products and resources, and other facets of professional academic librarianship. This includes attending conferences, workshops, and other venues in which innovations in library science are presented and the practices of other academic libraries are shared. The incumbent will be encouraged to participate in professional activities such as publishing in library journals and magazines and presenting papers at conferences.

Qualifications

Essential:

- Master's degree in Library Science from an ALA-accredited program.
- Strong interpersonal skills in achieving cooperative, productive working relationships within the workplace and the larger academic community of faculty, staff, and students
- Proficiency in digital technologies, reporting tools, including web authoring software, and social media applications
- Excellent verbal and written communication skills.

Desired:

- Academic credentials in a field taught at the College

Environment

Coker College readies undergraduates for personal and professional success through a distinctive four-year program that emphasizes a practical application of the liberal arts as well as hands-on and discussion-based learning within and beyond the classroom. Coker is ranked among the "Best Colleges" in the South by *U.S. News & World Report* as well as *The Princeton Review*. Located in Hartsville, S.C., Coker is within two hours of the cultural, financial and recreational resources of Charlotte, Columbia, Charleston and Myrtle Beach.

Employment Details

This is a full-time, 12 month, tenure-track, faculty position with benefits, including health care, retirement plan, paid holidays, 10 sick days, and 20 days vacation. The salary will be based on qualifications and experience. The position requires a flexible shift of days and evenings; some weekend hours may be necessary.

Application Procedures

Submit your resume, letter of application, official or unofficial transcript(s), and three letters of reference to: Alexa Bartel, Director; Charles W. and Joan S. Coker Library-Technology Information Center; Coker College, 300 East College Avenue, Hartsville, SC 29550.