

**Biomedical And Life Sciences Division  
Special Libraries Association  
Incoming Board Meeting  
9 June 2004  
Nashville  
Sponsored by CISTI**

Present: Peggy Jones (Chair, Bylaws for Nancy Stimson, Contributed Paper for Barbara Butler), Carol L. Berry (Website), Hadiya Drew (Student Relations), Ruth Gustafson (Nominations and Elections, IAMSLIC Liaison for Jean Crampton), Barbara Hedges (Awards), Chris Hooper-Lane (Chair, Medical Section), Steve Johnson (Natural history Caucus), Susan Kendall (BioFeedback, Vendor Relations), Claudia Lascar (Public Relations, MLA Liaison), Irene Laursen (Membership), Eleanor MacLean (Treasurer), Laura Osegueda (Chair-Elect, BSDNET-L, Fund Development), Laurie Scott (Director), Bonnie Stephenson (Chair-elect, Medical Section), John Tebo (Archives), Anne Turhollow (Secretary), Janet Cooper Weiss (Professional Development, Nashville Program), Christina Woodward (Toronto Program), Lorri Zipperer (Publications)

**I. Call to Order**

Peggy Jones called the meeting to order at 7:30am. A thank you to CISTI for hosting the breakfast meeting.

**II. Introductions**

The members of the incoming board were introduced.

**III. Division Cabinet Report - Peggy Jones**

Peggy Jones reported on the major issue for our division: Ethel Salonen (incoming president) brought up the idea of a separate medical division. Salonen said Medical Library Association members had approached SLA and asked to form one, as the current structure does not fit them. Jones reminded Salonen there is a Medical Section with the Biomedical and Life Sciences Division.

MacLean said that the Medical Section should have been approached on this issue; they had no opportunity to discuss it at their meeting. Tebo made a motion that the Biomedical and Life Sciences Division Board does not endorse a Medical Division; we have a Medical Section; if there is a desire to set a medical division they need to approach the medical section first. Zipperer pointed out that a multidisciplinary healthcare approach is needed, not

a reinvention of MLA. There is current dissent in MLA. Osegueda said we need to seek MLA CE credit for our CE courses. We need to know the Medical Section's opinion before we make a motion.

MacLean moved the following statement to be made by the Biomedical and Life Sciences Board to the SLA Board of Directors. There is an existing Medical Section within the Biomedical and Life Sciences Division. We encourage people to join the section and develop the section as they feel appropriate. It is not appropriate without member support to attempt to form a new division that does not take existing structure into account. The scope of the Biomedical and Life Sciences Division encompasses all aspects of the life sciences, both pure and applied, including: biology and biochemistry, zoology and botany, microbiology, genetics, biotechnology, evolution, ecology, veterinary and human medicine, health sciences, and other aspects of the life sciences not specifically noted, or encompassed by another SLA Division. The motion was seconded by Tebo and passed unanimously.

Hooper-Lane urged board members to find out from the SLA Board of Directors what are the issues and problems so we can have the background for a thorough discussion.

Jones then reported on other information from the division cabinet meeting. There is a new Competitive Intelligence Division and a new chapter for Australia-New Zealand. There is a new fund for professional development and there was discussion of current endowment fund research proposals. It has been suggested to move the association's year to a calendar basis; it was pointed out this would significantly impact fund raising.

Jones will send information to the officers on the form that needs to be signed by June 30.

#### **IV. Treasurer's Report - Eleanor MacLean**

John Tebo will forward his files by the end of the month. Her new e-mail address will be <eleanor.maclean@mcgill.ca>. Reimbursement request should now be sent to her (Blacker-Wood Library of Biology, McGill University, Redpath Library Building, 3459 McTavish Street, Montreal, PQ H3A 1Y1, CANADA.) Tebo will retain the checkbook through the end of conference for immediate reimbursements.

**V. Secretary's Report - Anne Turhollow**

The bank signature card has been completed and sent off.

**VI. Director's Report - Laurie Scott**

Laurie Scott will be converting the Division's Procedures Manual into the new Recommended Practices and working with the Bylaws Committee to make sure items in the Bylaws that were not in the Governing Documents are put into the Recommended Practices.

**VII. BioFeedback Report - Susan Kendall**

She has not yet meet with Jonathan Nabe.

**VIII. BSDNET-Laura Osegueda**

Nothing new to report since the Outgoing Board meeting.

**VIII. Committee Reports**

**Archives - John Tebo**

Dottie Reimenschneider will send the archive files to him. He was planning to have his student assistants scan back issues of BioFeedback, the annual reports, and contributed papers; but his budget has been cut. It was moved, seconded, and passed that up to \$500 of division funds will be used to pay for these student assistants. Tebo will do one year of each category and then report on expected costs to the Board. He expects this to be a six-month to one-year project.

**Awards Committee - Barbara Hedges**

The committee will continue to build the member CV bank. These could be used to create member profiles. The committee will partner with Kendall to use these for BioFeedback. Claudia Lascar pointed out that the needs of the Public Relations and Publications Committees should also be considered.

**Publications Committee - Lorri Zipperer**

Fourteen book reviews were written for 23 books received by the committee. The Committee's website has been updated. It was moved and seconded to approve funds to buy and ship books for review. Zipperer asked to be notified by reviewers when they receive a review copy from a publisher.

**Bylaws Committee - Jones for Nancy Stimson**

It was pointed out that since we no longer have bylaws the committee's name should be the Governing Documents Committee. This change was approved. For a while the committee will be listed as Governing Documents (formerly Bylaws).

**Contributed Papers Committee - Jones for Barbara Butler**

The theme for next year will digitalization projects in the biomedical and life sciences. Two new committee members are needed.

**Fund Development Committee - Laura Osegueda**

New members are needed. Janet Weiss volunteered. A fair number of current sponsors will be continuing. There will be some customs issues for next year; a Canadian Customs official was at conference to meet with vendors.

As a side note, we were reminded that a passport is the best travel document for next year.

**Membership Committee - Irene Laursen**

She is trying to get a hold of Linda Broussard, SLA's Director of Member and Leadership Services.

**Nominations and Elections Committee - Ruth Gustafson**

David Duggar and John Sisson (University of California, Irvine) are the additional committee members.

**Professional Development Committee - Janet Cooper Weiss**

Three field trips have been proposed: a Toronto Islands trip with ERM, the zoo, and a museum/art gallery trip. Only two are possible; three is too many. She needs to pull a committee together. Laurie Scott knows the librarian at the Royal Ontario Museum (ROM). Scott and Christina Woodward recommended dropping the zoo proposal. ROM is doable; the suggested McMichael Gallery will require a bus. There was also a suggestion of doing some library hopping.

Medical Library Association accreditation will be sought for the CE course on Systems Thinking. The call for other course proposals will be forthcoming; the deadline will be August 1. There is talk of restructuring continuing education for the Baltimore conference in 2006.

**Public Relations Committee - Claudia Lascar**

They will work with Awards, BioFeedback, etc. on the CV bank.

**Publications Committee - Lorri Zipperer**

Dorothy Barr (Univ. Mass. Medical Center) is joining the committee; a third member is needed. The book review column will continue; they will put out a call for reviewers.

**Students Relations/Career Guidance Committee - Hadiya Drew**

She and Jason Price have discussed a mentoring program. MacLean asked what is the focus of the program: SLA, career, etc. Weiss said there is an informal network in place. Several members were approached over the last year; this was possibly related to a library school course. The committee will continue discussions.

Jones brought up that in the past the Division had an award for a student paper that was presented as part of the contributed papers session. MacLean said the award was a travel stipend and ceased due to lack of applications. There was talk of a poster session for students at the Baltimore conference. It was moved, seconded, and passed that there be \$1000 student travel stipend awarded on the basis of an essay contest. Drew, Scott, and Zipperer will work on this.

Drew's e-mail address is <hadiya22@hotmail.com>.

**Vendor Relations Committee - Susan Kendall**

Nothing new to report.

**Nashville Program Committee - Janet Cooper Weiss**

Most sessions were well attended; overall attendance was greater than expected. People were reminded to stop by the concierge's desk and get a printed ticket for the Cheekwood trip. There was a round of applause for Weiss.

**Toronto Program Committee - Christina Woodward**

Woodward offered thanks to Weiss, Jones, and Scott for their assistance. She asked for advice on how to figure projected attendance at sessions. It was felt that attendance could be high; many are looking to visiting Toronto.

**X. Subunit Reports**

**Medical Section Report - Chris Hooper-Lane**

Aside from the main issue of the proposed medical division, the section is planning for Toronto programs.

They will also be working on the section's webpage. Bonnie Stephenson is the new chair-elect. The Vanderbilt program was well received and attended. The audience had more people from out of the section than in. Stephenson will write up the program for BioFeedback. They will also work with Laursen on a longevity list for the section.

**Natural History Caucus - Steve Johnson**

Johnson will analyze the membership of the caucus for trends. He will continue for one more year as convener.

**X. Liaisons**

**MLA (Medical Library Association) - Claudia Lascar**

Nothing to report.

**ASIST (American Society for Information Science and Technology) - John Tebo**

Nothing new to report.

**C. IAMSLIC (International Association for Marine Science Libraries and Information Centers) - Gustafson for Jean Crampton**

New liaison is Jean Crampton from the University of Southern California.

**XII. Old Business**

None.

**XIII. New Business**

**Website - Carol Berry**

Berry proposed burying the e-mail addresses on the website as mailto links. (This will help cut down on harvesting of addresses for spam mailers.) She would like to work on the focus and purpose of the website from the viewpoints of potential members, current members, and officers. If we redesign the logo, we should redesign the website. Please remember to send her updates.

**Formation of Task Force - Jones**

The task force will look at coordinating some of the efforts of the Public Relations, Publications, and Awards committees with BioFeedback. Jones will send out a call for volunteers. Gustafson volunteered as she has done similar work for IAMSLIC.

**Proposal for SLA Endowment Grant Program - Lorri Zipperer**

She will resend the proposal via e-mail to the board members.

**XIII. Announcements**

**XIV. Adjournment - Jones**

The meeting was adjourned at 9:02am.

Submitted on 14 July 2004 by Anne Turhollow, Secretary.