

Minutes  
Board Meeting  
Biomedical and Life Sciences Division of SLA  
August 31, 2006

Attendees: Jason Price, Peggy Jones, Irene Laursen, Susan Kendall, Ruth Gustafson, Bonnie Stephenson, Janet Weiss, Laura Osegueda, Barry Brown, Carla Lee, Jean Crampon, Claudia Lascar, Diane Schmidt

**Announcements:**

- The next BIOFEEDBACK deadline is October 1<sup>st</sup>.
- Please get corrections to the June Board Meeting minutes to Jason Price as soon as possible
- Fund Development Committee has received \$18,295 in pledges for Baltimore. To date, \$12,995 received.
- Peggy Jones and Lorri Zipperer would like to be added to the Strategic Planning Committee.

**Membership** – Irene Laursen

- Current membership stands at 824. The committee needs a few new members including a new chair for 2007.
- ➔ A note should be added to the website reminding people that there is a reduced renewal rate for unemployed members.

**Public Relations** – Claudia Lascar

Website redesign: Content is the most important part. Two issues need to be resolved.

1. Logo. We need an integrated look with the same pallet of colors used for both the DBIO and Medical Section pages.
2. Web Designer needs to be identified.
  - ➔ Within one month, Claudia will prepare an RFP document for soliciting web designers. Ruth Gustafson will help with this.
  - ➔ Committee will review submissions from November 1<sup>st</sup> – December 15.
3. A request was made for the new officers to be put on the website. All were reminded that the new officers do not take office until January 1, 2007 due to the organizational change to a calendar year of operation.

**Procedures Manual / Recommended Practices** – Barry Brown

- Barry requested that corrections to the Recommended Practices be sent to him by September 5<sup>th</sup>.
- ➔ Everyone please review your sections and send Barry a confirming email even if your section is fine.

**Governing Documents** – Peggy Jones

- ➔ Peggy will update this document and put the new version on the website.

**Nominating Committee** – Ruth Gustafson

➔ Ruth will send out a web ballot shortly.

**Professional Development** has changed its name to Continuing Education.