



**Biomedical & Life Sciences Division Board Meeting
Marriot Marquis Hotel, San Diego, CA
Saturday June 8, 2013, 5:30pm
Final Minutes**

Attendees: Howard Fuller (Chair), Christopher Hooper-Lane (Past-Chair), Nalini Mahajan (secretary), Amy Donahue, Donna Gibson, Ruth Gustafson, Monica Kirkwood, Ann Koopman, Rebecca Zuege Kuglitsch, Claudia Lascar, Jennifer McDaniel, Andrea Miller, Peggy Murphy, Allison Scripa, Tony Stankus, Nancy Stimson, Danielle Walker, Dorothy Barr, Janet Weiss.

I. Call to order

Meeting was called to order by DBIO Chair Howard Fuller.

Howard Fuller welcomed everyone and introduced the two new DBIO committee chairs: Ruth Gustafson, who is the new Membership Chair through 2014 and Tallie Casucci who has accepted the Medical Chair position for 2014. She is also a member of the publication committee. Tallie was awarded the DBIO student travel stipend to attend last year's Annual Meeting in Chicago.

The minutes from the last meeting (June 12, 2012) were approved.

Howard Fuller mentioned that Elsevier would not be attending the meeting as they withdrew their sponsorship for the DBIO Board Dinner.

II. Announcements

SLA has launched the newly redesigned Website. The new Website has a simpler and cleaner design, and easy-to-find links to favorite tools.

The DBIO business/board meeting minutes are now available on the DBIO section of the SLA website

III. DBIO Recommended Practices

Peggy Murphy presented the rough draft of DBIO Recommended Practice for review. She intends to send the final document around the beginning of 2014 to Monica Kirkwood to put on the website and post a message to SLA-DBIO.

IV. Reports/Old business

Treasurer's mid-year report: Andrea Miller-Nesbitt & Rebecca Kuglitsch reported that the division is in good financial shape with a current balance of \$60,463.02; \$39,453.67 in the Operating Fund and \$22,009.35 in the SLA Pooled Fund as of April 18th, 2013. In 2012 the

income exceeded the expenses by \$1,331.54. Income in 2012 was \$2, 626.82 lower than in 2011, largely due to a reduction in Biofeedback Advertisement Income (-\$4,450.00). Conference sponsorships for 2013 totaled \$15,575.00, \$11,575 of which we have in hand (as of April 18th, 2013), compared to \$11,000 in 2012.

Home Page Committee report: Monica Kirkwood reported that QR code has been added to the Biofeedback. The QR code gives a scannable shortcut to our DBIO website landing page from a smartphone equipped with a barcode scanner.

Until now the DBIO landing site located at <http://bio.sla.org/> could be accessed also from our old address: <http://units.sla.org/division/dbio/>. This is no longer the case since SLA shut off this forwarding. The new URL for SLA is <http://bio.sla.org/>. The new URL for DBIO is <http://www.dbiosla.org/>. The SLA website is coming along nicely.

Program Planning brief report: Rebecca Zuege Kuglitsch, the Program Chair discussed the DBIO program and encouraged everyone to attend the sessions. The committee has come up with a compelling list of learning and networking sessions: from practical tools to bigger-picture sessions. Past Annual Meeting surveys have consistently stated attendees want more time together so the Division's Medical Section will be hosting a post-lunch reception Sunday, June 9 at 1:30 pm.

V. New business

Planning for the 2014 Vancouver, Canada meeting in on way. Howard thanked everyone, especially Tony Stankus, for their work.

VI. Adjournment

The meeting was adjourned at 6:45PM

Dinner: 7:00 PM, Marina Kitchen, Marriott Marquis Hotel (Reservation is under "Howard Fuller")