



SLA Biomedical & Life Sciences Division

SLA BIOMEDICAL AND LIFE SCIENCES DIVISION (DBIO)

Annual Report– DBIO Home Page Committee

September 1, 2011 – July 31, 2012

Presented on July 14, 2012 at the DBIO Annual Business Meeting (Evening)

SLA Annual Conference, Chicago, IL

1. EXECUTIVE SUMMARY: Developing and maintaining an up-to-date website that meets the information needs of the membership

2. MEMBERSHIP:

- Monica Kirkwood ('11--)-Co-Chair
- Claudia Lascar (11'-)- Co-Chair/ Content Manager
- Michael Dziabiak (8/'11-'13)
- Jao-Ming Huang ('8/11-'13)
- David Matthews, ('10-'11) --Web designer—contractual agreement, (Ink Stain design, <http://inkstaindesign.com>)
- Carol Lepzelter Berry ('97-2010) –Retired, Chair Emerita

3. ACTIVITIES:

- Updated Current Officers and Committee Page
- Archived Conference information
- Posted Conference materials
- Posted 160 jobs
- Posted News
- Posted 2009 and 2011 Photo Gallery
- Updated Membership page
- Relocated DBIO Home page on HostGator Server
- Landing site built and launch according to the Operation Vitality template specifications.
- Webmaster and team learn to work with new server

4. BUDGET:

2011-1012 Home page Contract 24 hours (September 1, 2011 – August 30, 2012)	\$ 1,000.00
3 years reside on HostGator (April 25, 2012 – April 25 2015)—includes website	
Domain address	\$ 244.00
Landing site residing on the SLA domain on HostGator for one year	\$ 40.00

Total	\$ 1, 284.00

BUDGET REQUESTED:

Home page Contract 24 hours (September 1, 2012 – August 30, 2013)	\$1,000.00
1 years renewal of website domain address (http://dbiosla.org/) April 15, 2013	\$15.00
Landing site residing on the SLA domain on HostGator for one year	\$40.00

Total	\$ 1, 055.00

5. BUDGET EXPLANATION:

The 2011 DBIO Executive Board has allocated \$ 500 for the maintenance of the DBIO home page, including backups and troubleshooting. An additional \$ 300 was approved to cover the HostGator server

expenses. To build the Landing site and launch it the DBIO Executive Board has allocated \$ 500. However due to the need for multiple mockups revisions additional minutes have been used. Consequently a new contractual agreement has been negotiated with Ink Stain Design to start early (June 2012) to assure that the website will be maintained properly, approved by the 2012 DBIO Executive Board.

Respectfully submitted by Claudia Lascar
July 9, 2012.